



# ᐱᓐᑕᓐᑕᓐᑕᓐᑕᓐ **STONE CHILD COLLEGE**

## **One year Certificate INFORMATION MANAGEMENT**

<b>Required Courses:</b>	<b>Credits</b>	<b>Grade</b>	<b>Term</b>
<b>Fall – Year 1</b>			
WRIT 101 College Writing I	3		
ACTG 201 Accounting 1	3		
CAPP 120 Introduction to Computers	3		
CAPP 151 MS Applications	3		
NASX Elective	3		
<b>Total credits</b>	<b>15</b>		
<b>Spring – Year 1</b>			
OFAD 210 Calculator Applications	3		
OFAD 212 Records Management	3		
OFAD 215 Professional Office Procedures and Tribal Perspectives	3		
COMX 101 Communication and Human Relations in the Workplace	3		
M 121 College Algebra	3		
<b>Total credits</b>	<b>15</b>		
<b>TOTAL DEGREE CREDITS</b>	<b>30</b>		