

STONE CHILD COLLEGE

8294 Upper Box Elder Rd. Box Elder, MT, 59521 – (406) 395-4875 – www.stonechild.edu

EMPLOYMENT ANNOUNCEMENT:

Job Title:	Native American Teacher Retention Initiative (NATRI) Student Mentor/Education Innovator
Opens:	December 4 - December 17, 2025
Supervisor:	NATRI Director
Classification:	Full time
Salary:	According to salary scale, depending on experience and education – Fringe Benefits

JOB SUMMARY:

The Student Mentor/Education Innovator will be responsible for educational innovation initiatives within the institution. The primary focus will be on providing support for the Demo-NATRI, fostering educator success, and promoting a culture of innovation and creativity. Qualified candidates will be enthusiastic about helping educators provide quality services to their students and have a deep commitment to Native American teacher retention strategies.

JOB DUTIES:

- **Mentorship and Support:**
 - Establish strong relationships with educators at Box Elder and Rocky Boy Schools, serving as a resource for academic, personal and career-related guidance.
 - Provide individualized support to educators, addressing their specific needs and challenges, and document professional development needs as necessary.
 - Offer advice on study strategies, time management, goal setting, and other essential skills to enhance success.
 - Work with the Project Coordinator to facilitate professional development activities
- **Educational Innovation:**
 - Collaborate with faculty, schools, and other stakeholders to identify opportunities for educational innovation and improvement within the initiative.
 - Stay up to date with emerging trends, pedagogical methods, and technologies in education, and propose innovative ideas to enhance teaching and learning.
 - Design, develop, and implement new initiatives, programs, or approaches aimed at improving the learning experience and elementary/high school student outcomes.
 - Conduct research, gather data, and analyze educational trends and outcomes to inform decision-making and innovative practices.
- **Training and Professional Development:**
 - Work with the Project Coordinator and Project Director to develop a professional development calendar, promoting effective teaching methodologies, student-centered learning, and innovative instructional techniques.
 - Collaborate with the professional development team to develop resources, workshops, or training sessions related to mentoring, coaching, and educational innovation.
 - Offer ongoing support to project staff in implementing innovative strategies and technologies in the initiative.
- **Assessment and Evaluation:**
 - Develop assessment tools, surveys, or evaluation methods to measure the impact and effectiveness of educational innovation initiatives.
 - Collect data on educator outcomes, satisfaction, and engagement to identify areas for improvement and inform future strategies.
- **Other duties as assigned by Department of Education Chairperson, NATRI Project Director, or NATRI Project Coordinator.**

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EXPERIENCE:

- Stone Child College student currently in the Teacher Education Program.
- Previous experience attending or working in an elementary or high school with a high percentage of American Indian students.
- Strong understanding of current trends, challenges, and opportunities in teacher retention strategies.
- Excellent interpersonal and communication skills to build positive relationships with educators, faculty, and staff.
- Demonstrated ability to think creatively and strategically, with a passion for educational innovation and continuous improvement.
- Familiarity with learning management systems and educational technologies.
- Ability to work collaboratively in a team-oriented environment.
- Flexibility and adaptability to meet the evolving needs of educators and the institution.
- Associate's degree preferred
- Experience working in an archive, library, or records management setting preferred.
- Demonstrated computer proficiency, including file management, scanning, and database entry.
- Familiarity with digital archiving

KNOWLEDGE, SKILLS, and ABILITIES:

Strong computer and data entry skills.

Excellent organization and attention to detail.

Ability to handle historical materials carefully and maintain accurate records.

Good written and verbal communication skills.

Ability to work independently and maintain confidentiality.

HOW TO APPLY:

Please submit a complete application consisting of the following documents, in either hard or electronic copies in Portable Document Format (PDF):

- Letter of interest
- Current resume or CV
- Transcripts (unofficial may be used at time of application, but official will be required upon hiring)
- Three (3) professional letters of reference with contact information (current – one year or less)
- SCC application (<https://www.stonechild.edu/employment/>)

Via email to: Human Resources – hr@stonechild.edu Only complete applications will be considered. All positions require pre-employment drug testing and criminal background check.

SCC will give preference in hiring to qualified Chippewa Cree tribal members, American Indians, and Veterans.